



# Record of Assembly of Councillors

Record in accordance with section 80A(1) of the *Local Government Act 1989*

**Name of meeting:** **Audit Committee**

**Date of meeting:** **9 February 2011**

**Time of Meeting** **3pm**

## **Attendees**

**Councillors:** Crs del Porto and Hayes

**External Members** John Mulcahy, John Thomson, Michael Said

**Staff:** Chief Executive Officer, Director Corporate Services, Manager Governance, Director Infrastructure Services, Manager Finance, Manager Amenity Protection, Manager Governance, Risk Management Co-ordinator

**Invitees** David Boyd, Jeff Webb, Richard Lindner

**Apologies** Nil

## **Matters discussed**

1. Matter arising from the previous meetings summary
2. Audit Committee Work Plan
3. Chief Executive Officer's Report
4. Presentation of Council's Income Statement – in response to correspondence received from City of Greater Dandenong
5. Victorian Auditor General's Office (VAGO) - Closing Report for Bayside City Council for Financial Year Ended 30 June 2010
6. Victorian Auditor General's Office - External Financial Audit Arrangement Letter
7. Victorian Auditor General's Office – Audit Strategy for financial year ending 30 June 2011
8. Financial Report for the Six (6) Months to 31 December 2010
9. Long Term Financial Strategy
10. Procurement Update
11. Fraud Prevention Policy

12. Audit Committee Self Assessment
13. Review of Audit Committee Charter
14. Internal Audit Status Report
15. Internal Audit Report – Ticketing Machines Revenue Collection
16. Insurance Update
17. General Business

**Conflict of Interest Disclosures**

Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	Yes / No
		Yes / No

*[Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate “confidential addendum” that will be reported to the next closed Council meeting]*